

## **MEETING AGENDA**

**Thursday, May 17, 2011**

**9:00 am to 3:00 pm**

Iowa State Capitol Building, Legislative Dining Room

Telephone Conference Call-in: 1-866-685-1580, passcode 5152425994

\*Indicates items identified for possible action

TIME	TOPIC	PRESENTED BY	LENGTH
9:00 am	<b>Commission Business Meeting</b> <ul style="list-style-type: none"><li>• Welcome and introductions</li><li>• *Approval of April Meeting Minutes</li><li>• *Election of Officers</li></ul>	Jack Willey, Chair	20 min.
9:20 am	Discussion: Commission Responsibilities Related to MHDS Redesign <ul style="list-style-type: none"><li>• Working collaboratively with DHS/MHDS</li><li>• Coordination with other groups</li><li>• Identification and prioritization of tasks</li><li>• Technical Support needs</li></ul>	Rick Shults Theresa Armstrong MHDS Commission members	90 min.
10:50 am	Commission Work Plan: What do we want to accomplish in the next year?	MHDS Commission members	60 min.
11:50 am	Public Comment		10 min.
12:00 pm	Lunch (Capitol Cafeteria)		60 min.
1:00 pm	Guide to Open Meetings, Conflict of Interest, and Ethical Considerations	Gretchen Kraemer, Attorney General's Office	15 min.
1:15 pm	The Administrative Rule Making Process	Mary Ellen Imlau, DHS Harry Rossander, DHS	75 min.
2:30 pm	Work Plan wrap-up	Jack Willey and MHDS leadership	30 min.
2:50 pm	Public Comment		10 min.
3:00 pm	Adjourn		

Next MHDS Commission Meeting:

June 21, 2012, 9:30 am to 3:00 pm

United Way Conference Center

1111 9<sup>th</sup> Street (Room E)

Des Moines, IA